

Data Agreement

One-off extract of Parish Rates Property Type information for the development of the Jersey Land & Property Index (JLPI)

Background

The States of Jersey has developed a property address database, known as the Jersey Land & Property Index (JLPI), and this underpins many services and business systems in the States of Jersey. The JLPI holds address and property type information only and does not hold any personal information on individuals. The States manages this address data base for the benefit of all of its users, including the Parishes, for use with their own systems, such as the Rates database, driving licence system, etc.

Description of the Data

The data to be extracted from the Rates database is property type information only (including the unique property reference number -uprn - appendix 1) and will be then linked to the JLPI address. No data relating to or identifying individuals will be provided for this purpose.

Use of the Data

The data extract from the parish rates database will be used as a one-off update of property types for the States of Jersey JLPI. The JLPI is a closed and secure system and only registered users have access to it. The States are the largest single users of the JLPI system, including the Department of Statistics, to run their quarterly housing bulletins and the Planning Department to monitor and manage land use changes.

Resource Implications

The States of Jersey will cover all costs associated with extracting the data from the Parish Rates system. This would be a one off process undertaken by the system administrator. Future updates will be then maintained and updated by the mapping service team on a regular and continual basis from existing sources, primarily from the planning system.

Legal

This agreement is compliant with the Data Protection (Jersey) Law 2005 ('the Law'). For the purposes of the JLPI, no data identifying individuals will be processed. Rates data held by the parishes constitutes personal data although names do not form part of this agreement. For the purposes of the Law, the parish will process (extract and disclose) the relevant data in accordance with paragraphs 5 and 6 of the Law. Both parties undertake to process all data in compliance with the Law in accordance with and for the purpose specified in this agreement. No further use or disclosure of the data is permitted other than with the consent of the data controller.

Signed:



Deputy R Duhamel
Minister for Planning & Environment

Date: 27 / September / 2013

Signed:



Connetable Len Norman
Comite des Connetables

Date: 30/9/2013

Schedule 1 - Rates database property data

Attribute	Attribute	Attribute
Property No	Outdoor Showroom Area	Wards Single
Property Type	Service Bays Area	Medical Equipment / Assessment Areas
Address UPRN	Yard Area	Sports / Gym / Leisure Facilities Area
Bathrooms	Depth	Garden / Outside Area
Bed / Sitting Rooms	Frontage to Main Street	Use of Garden / Outside Area
Double / Twin Bedrooms	Fuel Store & Pump	Other land, buildings, structures not already declared
Single Bedrooms	Storage Tanks No.	Lounge / Dining Room(s)
Dining Rooms (separate)	Pits	Use of Land
Cattle Stables	Pumps	Garage for Cars No
Cattle Stables Area	Ramps	Garage Area
Central Heating	Strongrooms Area; Purpose-Built / Computer Rooms Area eg Air	Hotel Double / Twin Bedrooms
Conservatory No.	Zone A	Hotel Single Bedrooms
Covered Parking Spaces	Zone B	The Club Licence 5th category
Garden / Patio / Terrace / Balcony	Zone C	The Comprehensive Licence 4th category
Double Glazed	Zone D	The Entertainment Licence 7th category
Field No.	Other Retail Area	The Off-Licence 6th category
Field Area	Return Frontage	The Residential Licence 2nd category
Number of floors with habitable rooms	Services Provided	The Restaurant Licence 3rd category
Games / Other Rooms Area	Storage Tanks Size (Litres)	The Taverner's Licence 1st category
Glasshouses	Conservatory Area	Beddit Units
Glasshouses Area	Hotel Grade Status	1 Bed Units
Kennels / Catteries No.	Facilities Open to Non-Residents	2 Bed Units
Kitchen(s)	Opening Period	3 Bed Units
Lifts	Study / Workroom / Playroom	4 Bed Units
Mains Drain	Hotel Grade	5+ Bed Units
Mains Water	Shower Room(s)	Sports / Gym / Leisure Description
OffStreet Parking Areas	Hotel Treble Bedrooms	Wards Twin / Double
Offstreet Parking Spaces	Dining / Rest Area	Wards 3+ Beds
Offices Area	Specify Floors (ground, 1st etc)	Kennels / Catteries Area
Other Room(s) / Area(s)	Kitchen / Preparation Area	"Al fresco" Area
Building Type	Restaurants / Eating Area	Buildings for Other Livestock
Building Location	Choses Publique Area	Total No. Bed Spaces Registered for Rate Year with Economic Development
Building View	Tourism Registered	Patient/Resident Day Rooms/Lounges Area
Equine Sand Schools	Kitchen / Dining Room(s)	Share Transfer (Y/N)
Lined Sheds / Workshops Area	Kitchen / Lounge / Dining Room(s)	Mezzanine Stores / Offices Area
Unlined Sheds / Workshops Area	Lounge / Living / Reception Room(s)	
Stables	Indoor Swimming Pools	
Stables Area	Outdoor Swimming Pools	
Tack Rooms	Swimming Pool Indoor Area	
Tack Rooms Area	Swimming Pool Outdoor Area	
Stabling Other Area	Indoor Showroom Area	
Stores Area	Bars Area	
Tennis Courts	Conference Hall(s) / Room(s) Area etc	
Tunnels No.	Meeting Room(s) / Classrooms Area etc	
Tunnels Area	Lecture Theatres Area etc	
Utility Rooms	Operating Theatres Area	
W.C / Cloakroom(s)	Suites	
Separate & Outdoor W.C / Cloakroom(s)	Self-Catering Units	
Forecourt Area	Covered Parking Area	

Appendix 2 Data Protection (Jersey) Law 2005 (extract- paras 5 and 6 of Schedule 2)

FIRST PRINCIPLE: CONDITIONS FOR PROCESSING OF ANY PERSONAL DATA

5) Processing necessary for exercise of public functions

The processing is necessary for -

- (a) the administration of justice;
- (b) the exercise of any functions conferred on any person by or under any enactment;
- (c) *the exercise of any functions of the Crown, the States or any public authority; or***
- (d) the exercise of any other functions of a public nature exercised in the public interest by any person.

6) Processing for legitimate interests

The processing is necessary for the purposes of legitimate interests pursued by the data controller or by the third party or parties to whom the data are disclosed, except if the processing is unwarranted in any particular case by reason of prejudice to the rights and freedoms or legitimate interests of the data subject.